

## **WORKPLACE SAFETY AND HEALTH**

It shall be the duty of all Contractors /Vendors / Suppliers to fully comply with the following:

- The Singapore Workplace Safety & Health Act (Cap. 354A) and its subsidiary legislation, and any subsequent amendments;
- All relevant government agency requirements relating to workplace safety and health;
- Take as far as reasonably practicable measures to ensure the safety, health and welfare of any and all persons at the workplace, and the Contractors/Vendors/Suppliers in doing so shall bear all related and incidental costs and expenses.

In addition, all Contractors / Vendors / Suppliers are to observe these MBS Safety & Health requirements as well as the in-house Safety Rules and Regulations appended below (both of which may be updated from time to time).

### **MBS SAFETY AND HEALTH REQUIREMENTS**

#### **A) Safety & Health Induction Meeting**

Where required by MBS, prior to carrying out works within MBS, Contractors/ Vendors/ Suppliers shall attend a safety and health induction meeting with MBS Workplace Safety & Health department.

#### **B) Safety and Health Hazard Prevention**

Contractors/ Vendors/ Suppliers shall identify, evaluate and control safety and health hazards using hazard identification methods throughout the duration of the works to keep their workers, the overall property, the designated workplace, work processes and the facilities, including all machinery, equipment, plant, articles and substances at the workplace safe.

#### **C) Training**

The Contractors/ Vendors/ Suppliers shall ensure that all workers (including sub-contractors) are adequately trained for the activities carried out by them, including having completed safety and health training, before allowing such persons to perform any work for which the training is required. Training records and certification shall be submitted to MBS upon request.

#### **D) Risk Assessment & Safe Work Procedures (SWP)**

When required by MBS, the Contractors/ Vendors/ Suppliers shall carry out an independent risk assessment and produce a document demonstrating how the Contractor shall carry out the work safely in accordance with the risk assessment ("Safe Work Procedures") at the Contractor's own cost, prior to carrying out such works. Such risk assessment and Safe Work Procedures shall be submitted to MBS, who shall review this and if in the sole opinion of MBS that such risk assessment or Safe Work Procedures is inadequate, MBS, shall be entitled to require the Contractor to revise such risk assessment and/or Safe Work Procedures to the satisfaction of MBS.

## **E) Maintenance Regime**

The Contractors/ Vendors/ Suppliers shall provide and ensure an adequate maintenance regime for all its machinery, equipment, tools, plant, life safety equipment, personal protection equipment etc. that are safe to use. Maintenance records shall be submitted to MBS upon request.

## **F) Safety Personnel**

The Contractors/ Vendors/ Suppliers shall ensure that an appropriate competent safety person carry out safety and health supervision for their activities at MBS. The safety representative shall be on site at all times during the carrying out of the activities, and be in charge of the safety and health of such works.

## **G) Method Statements**

Method Statements shall be provided for the works conducted on MBS premises and submitted to MBS.

## **H) Personal Protective Equipment**

The Contractors/ Vendors/ Suppliers shall provide workers with adequate instruction, information, training and any appropriate personal protective equipment for securing his safety, health and welfare while at work.

## **I) In House Safety Rules and Regulations**

The Contractors/ Vendors/ Suppliers shall follow and comply with MBS In-House Safety and Regulations. Failure to comply with the In-House Safety and Regulations may result in work suspension at Contractors' / Vendors' / Suppliers' own cost.

## **J) MBS Safety Induction Course (SIC)**

The Contractors/ Vendors/ Suppliers shall be trained on the MBS Safety Induction Course (SIC) before they are allowed to work in the premises.

## **MBS IN-HOUSE SAFETY RULES AND REGULATIONS**

### **A) Safety**

1. Apply for the necessary and relevant permits before carrying out the work. Apply for the MBS Permit-to-Work (PTW) at [PTW@marinabaysands.com](mailto:PTW@marinabaysands.com) prior any works carried out at MBS.
2. Apply for and obtain a Hot Work Permit from MBS before carrying out any hot works.
3. Ensure that all high risk work is closely supervised. (For example, but not limited to: Lifting, working at height, demolition, excavation, hot work and working in confined spaces).
4. Report all incidents within MBS premise to the MBS project coordinator/ manager within 24 hours.
5. Ensure no impairment of fire protection system occurs without informing the MBS Fire Command Centre (FCC) and obtaining acknowledgment of receipt of such notification from FCC.
6. Ensure no obstruction to any fire hydrant, extinguisher, hose reel, emergency equipment and emergency access.

7. Do not throw things from height. All materials shall be placed at least 1 meter away from the edge of the building or opening to prevent falling object hazards.
8. Report any unsafe act and condition at once to the contractor's appointed supervisor onsite for corrective and preventive measures.
9. Ensure all workers wear appropriate attire and type-approved personal protective equipment when working at MBS.
10. Adhere to all warning signs and notices displayed.
11. Ensure only trained and authorized persons are allowed to operate any equipment and machinery.
12. Do not attempt to repair or alter any equipment if you are not authorized or competent to do so.
13. Do not take short cuts. Only use proper work methods and authorized access.
14. MBS Facilities' Department approval must be sought before tapping any utilities within the property.
15. Only a Licensed Electrical Worker (LEW) with approval from MBS Facilities Department shall be allowed to work on any electrical installation at MBS.
16. Only electrical tools / equipment that are type-approved shall be used and be connected to any power socket together with a Residual Current Circuit Breaker (RCCB) adaptor.
17. All drivers/ passengers to put on seat belt while travelling on vehicles within MBS premises. Speed limit within MBS shall be kept at 15km/h.
18. Use only appropriate/ correct tools for the works.
19. Adopt the correct posture for any manual handling.
20. Everyone is required to familiarize themselves with their workplace and any emergency evacuation procedures.

#### **B) Health and Hygiene**

21. Eating, drinking, smoking and resting shall be carried out at approved designated areas only.

#### **C) Environment**

22. Everyone is responsible for the housekeeping in their immediate work area.
23. All waste generated by the work to be removed from MBS premises at the end of each work day unless prior approval is given for temporary skid bins to be placed at MBS.
24. Chemicals used shall be adequately labelled and properly stored. Safety Data Sheet/ Material Safety Data Sheet (SDS/ MSDS) for the chemicals used and stored must be made available on-site.
25. Flammable substances shall not be brought into and used on the property, except with the knowledge and approval of the MBS' Project Coordinator.